



CODE OF REGULATIONS
GARFIELD - PERRY
STAMP CLUB, INC.

Cleveland, Ohio

CODE OF REGULATIONS

GARFIELD-PERRY STAMP CLUB, INC.

Name And Object

Art. 1

The name of the association shall be "THE GARFIELD-PERRY STAMP CLUB, INC. The object of the association, as stated in the Articles of Incorporation, shall be: "The encouragement and promotion of Philately, and the fostering of a spirit of cooperation among stamp collectors".

Membership

Art. 2.

Section #1. Membership in the club shall be subject to the provisions of this article.

Section #2. Classification. Members shall be classified as active, associate, junior, life and honorary.

Section #3. Eligibility. The following persons, of good standing and interested in Philately, shall be eligible to membership:-

Any person of legal age, and residing outside of Cuyahoga County, Ohio (associate)

Any person of legal age. (active)

Any person between the ages of fifteen & twenty-one, or attending school or college as a pupil. (junior)
(Later amended to read "twenty-five")

Any active member paying the life membership fee.
(life)

Any distinguished Philatelist. (honorary)

Section 4. Admission to membership. Members shall be admitted as ~~under~~ the following procedure:-

Application for active, associate, and junior memberships shall be in writing in such form and ~~condition~~ as the Board of Trustees shall prescribe. The application shall be accompanied by a check or cash for the dues, ~~as hereinafter set forth~~, for the balance of the year. Such application shall be posted for

the consideration of the club membership for a period of not less than one month. The Board of Trustees shall, by vote, accept or reject the application. Two negative votes shall result in the rejection of an application.

Payment of the life membership fee shall admit an active member to Life Membership.

Admission to honorary membership shall be made upon the recommendation of the Board of Trustees and the unanimous vote of the active and life members present at any meeting after receipt of such recommendation. *Brand*

presented
are pending
Section #5. Resignation of membership. Resignations shall be ~~handed~~ to the Secretary in writing, who shall ~~have same~~ posted and published ~~in the official matter~~ in the Club Bulletin. No resignation shall be accepted from a member against whom charges ~~have been preferred, or one~~ who is indebted to the Club.

Section #6. Dues. Members other than Life and Honorary shall pay annual dues as follows - Active-\$6.00; Associate - \$1.00; Junior- \$2.00; Life - \$100.00. Active and Junior dues shall be payable annually in advance on or before January 1st. Associate dues shall be payable in advance on or before January 1st. Provided, however, that upon application to the Board of Trustees, in writing, and for good cause shown, the Board may extend the time of payment of dues of active members or suspend the payment thereof for a time specified.

Passive
Section #7. Rights and Privileges. Active and life members in good standing shall be entitled to vote upon all matters coming before the Club for action, and shall be entitled to draw books from the Club Library and to all other club rights and privileges. All other members in good standing shall be entitled to the privileges provided by the Club, but shall not be entitled to vote.

Section #8. Suspension and Expulsion. Members may be expelled or suspended for cause and in the manner following:

- (a) A member may be suspended by the Board of Trustees upon the filing of a written complaint charging conduct unbecoming a member. The Board shall fix a time and place of hearing and give such member not less than ten days notice in writing, together with a copy of the charges. A member found guilty of the charges may be expelled or his resignation demanded.

Expulsion from membership shall require six affirmative votes of the Board of Trustees.

- (b) Any member in arrears for dues for a period of three months shall be notified in writing by the Treasurer. If such dues are not paid within ninety days from and after such notice, the member shall be thereby automatically suspended from membership. A member who has been so suspended shall be reinstated upon the payment of dues in arrears. Any member in arrears for dues for a period of nine months shall be dropped from membership for "non payment of dues" and his name published in the club bulletin unless the Board shall have waived such payment or extended the time thereof as provided in Article II, Section 6. A member so dropped may make application for re-election to membership upon the payment of the dues for the non-payment of which he was dropped and, in addition, the dues for the current year as required when making application.
- (c) If a Life Member is expelled, there shall be refunded to him, upon demand, such portion of the Life membership fee as exceeds the amount of the annual dues calculated from the date of the payment of the life fee to the date of expulsion, and of any other indebtedness to the Club.

Article 3.

Administration

The administration of the Club shall be by the officers thereof. Their terms, duties, and their method of election or appointment shall be as provided in this article.

Section #1. Officers - The elected officers of the Club shall be a President, Vice-President, Secretary, and Treasurer, which officials, together with five other members, shall constitute "The Board of Trustees", hereinafter called the "Board". The appointed officers shall be an Auction Manager, Editor, Librarian, Sales Manager, and such other appointive officers as the Board may designate from time to time.

Section #2. Election of Officers - Election of Officers shall be by secret ballot as follows:

(a) Not later than the first meeting in November the President shall appoint an election and nominating committee consisting of three members. This committee shall conduct the election. The committee shall report, not later than the third meeting in November, a list of thirteen candidates for the office of Trustee. Thereafter, and prior to the first meeting in December, further nominations may be made in writing to the committee by any group consisting of five members of the club. The committee shall place the name of any member so nominated on the ballot as a candidate, subject to the consent of the nominee.

(b) Ballots shall be mailed by the Committee immediately after the first meeting in December to those members only who are entitled to vote. The ballots shall be counted and the results of the election announced at the annual meeting.

Section #3. Appointments. At the first meeting of the newly elected Board, the members thereof shall choose four of their number to fill the offices of President, Vice-President, Secretary and Treasurer. The President shall thereupon appoint, subject to the approval of the Board, the appointive officers.

Section #4. Term of Office. All officers shall serve for a term of one year. The Trustees shall take office at the first meeting held by the Board after January 1st. All other officers shall take office immediately upon their appointment. In case of vacancy in the office of the President, the Vice-President shall complete the unexpired term and the vacancy in any other office than that of President, said vacancy shall be filled by appointment, subject to the rules outlined in Article III Section 3.

Duties Of Officers

Article 4.

Section #1. The Powers and duties of the different officers shall be as provided in this Article.

Section #2. The Board of Trustees shall be the administrative and executive body of the Club, and shall conduct the business affairs of the Club except as otherwise provided by law or in this Code of Regulations. The Board shall adopt a budget of estimated receipts and authorized expenditures for the ensuing year. No officer or committee shall exceed the expenditures so authorized without authority from the Board. No expenditures shall be incurred in excess of the estimated receipts for the year.

The Board, in the event of unforeseen contingencies, with the approval of not less than a majority of the members, may expend funds not in excess of \$ in any one instance beyond the provisions of the budget.

Section #3. The President shall be the Executive head of the Club. He shall preside at all meetings of the Club and of the Board of Trustees. Subject to approval by the Board, he shall appoint all permanent committees, and he may appoint such special committees as he may deem advisable. He shall sign all warrants drawn on the Treasurer for the payment of bills properly incurred by and on behalf of the Club. He shall approve the bond of the Treasurer provided for in the Rules and Regulations and he shall be the custodian of such bond. It shall be his duty to enforce the Code of Regulations and to report to the Board of Trustees any violations thereof. In the performance of any duties not expressly designated herein, his acts shall be subject to the approval of the Board of Trustees.

Section #4. The Vice-President shall perform the duties of the President in case of his absence or disability and shall succeed to the office of President in case of vacancy in that office.

Section #5. The Secretary shall keep a record of all proceedings of the Club and of the Board of Trustees and of all members present at the meetings. He shall conduct the regular Club correspondence, and shall issue the Membership cards. He shall keep a record of members in good standing, as well as of past members, and shall have all data regarding their application and admission into the Club clearly set forth, together with a record of the annual payment of dues, or the date of suspension, expulsion or reinstatement. He shall edit the official matter published in the Club bulletin. He shall receive all applications for and resignations from membership, conduct all correspondence relating thereto, and notify applicants of their election. He shall furnish a copy of this Code of Regulations to each member in good standing. He shall at all times be subject to the directions of the Board of Trustees in the performance of his duties. He shall be allowed all reasonable expenses for postage, stationery, and printing. He shall be allowed a sum not to exceed Fifty Dollars (\$50.00) per year for stenographic services.

Section #6. The Treasurer shall receive and take charge of all moneys and securities of the Club. He shall invoice the members for dues and shall collect same. He shall notify members delinquent in the payment of dues as outlined in Article II Section 8b. He shall make monthly reports in writing to the Board

of Trustees showing detail receipts and disbursements, and balance of cash on hand. He shall pay out no money except on warrants regularly drawn on him by the President and Secretary. He shall deposit all money in a bank or banks to be designated by the Board, to the account of the Club, and shall give bond to the Club, executed by some Surety Company, to be approved by the President, in such sum as the Board may require, but not less than Two Hundred Dollars, (\$200.00); the premium on said bond to be paid by the Club. He shall be allowed all reasonable expenses for postage, stationery and printing.

Section #7. The Auctioneer shall conduct auction sales at the meetings of the Club whenever expedient to do so but not more often than once each month. All reasonable expenses of the department shall be paid by the Club. A commission of 10% of the sum realized, but not less than ten cents per lot, shall be charged for the sale of all stamps by the Auction Department. All commissions shall be paid to the Treasurer. The Auctioneer shall be exempt from the payment of dues.

Section #8. The Sales Manager shall have charge of all sales circuits authorized by the Board of Trustees, under such rules and regulations as the Board may prescribe. The Club shall defray all expenses of the insurance and the operation of the Sales Department and shall receive all commissions charged on such sales.

Section #9. The Librarian shall be the custodian of all Philatelic Literature, books, periodicals, and other property, not otherwise specifically provided for herein, and of all of the permanent records of the Club. The contents of the Library, other than the permanent records, shall be available to the members of the Club under such Rules and Regulations as the Board of Trustees shall prescribe.

Section #10. All officers of the Club shall report in full to the members of the Club at the first meeting in January and copies of these reports shall be filed with the Secretary.

Meetings

Article 5.

Section #1. Regular meetings of the Club shall be held every Friday evening of each calendar month. The first regular meeting of each calendar month shall be the business meeting. The annual meeting of the Club shall be the third regular meeting in December.

The election of officers shall take place at this meeting.

Section #2. Special meetings of the Club shall be held upon the call of the Trustees or any ten members of the Club. Not less than three days notice of such special meetings shall be given to all active members in good standing.

Section #3. Regular meetings of the Board of Trustees shall be held at the date of the first regular meeting of the Club in each calendar month.

Section #4. Special meetings of the Board of Trustees shall be held at the call of the President or of any two members of the Board upon notice given to each member thereof.

Section #5. Ten members present at a regular or special meeting of the Club shall constitute a quorum for the transaction of business. Four members present at a regular or special meeting of the Board shall constitute a quorum for the transaction of business.

Section #6. When a regular meeting of the Club falls on a legal holiday, the meeting shall be passed, or held on such other date as the Board shall direct.

Section #7. The following order of business shall be observed at all business meetings of the Club:

1. Roll Call.
2. Reading of the Minutes.
3. Report of the Board of Trustees.
4. Report of Regular Committees.
5. Report of Special Committees.
6. Unfinished Business.
7. New Business.
8. Philatelic Discussion.

Amendment Of Regulation

Article 6.

Amendments may be proposed in writing at any regular meeting of the Club. Notice of such proposal and of the date of the meeting at which it will be submitted to the Club for adoption shall be mailed to each active and life member in good standing for a period of not less than two weeks. Two-thirds vote of the members present shall be required for adoption.

Amendment: Article #2, Section #3, Paragraph #3. The word "Eighteen" changed to read "twenty-five". Passed April 6th, 1934.

Amendment: Passed November 16th, 1934, as follows:

Eligibility to office and the Board shall be open to all active members in good standing. One member of the Board, however, to be an APS member, and in the event that no APS member receives sufficient votes to be elected - the APS member receiving the largest vote shall replace the non-APS member who received the least number of votes.

Amendment: Passed June 12th, 1936.

First - That Article #3, Section #2 be changed to read as follows: (Which only changes the number 11; changed to 13).

Second - That Article #3, Section #1 be changed to read as follows: (Which only changes the word three to the word five).